# VOLUNTEER APPLICATION FORM

**Please complete the following application and return it to** **enquiry@neemawomen.com**



**Neema Women Community**

|  |
| --- |
| **Personal / contact details:** |
| **Date** |  / / |
| **Full Name** |  |
| **Address** |  |
| **Phone**  |  |
| **Email address** |  |
| **Preferred method of contact** |  |
| **Current occupation / study** | 🞏 Work 🞏 Study 🞏 Full time 🞏 Part timeDetails:  |
| **Emergency Contact Details:**Name:Relationship to you:Phone : Email: |
| **D.O.B of applicant** |   |

|  |
| --- |
| **Referees.** *Please provide the name and contact details of at least two referees:* |
| Name: 🞏 Male 🞏 FemalePhone: Email:Relationship to you: |
| Name: 🞏 Male 🞏 FemalePhone1: Email:Relationship to you: |
| Name: 🞏 Male 🞏 FemalePhone1: Phone2:Relationship to you: |

|  |
| --- |
| **Experience and qualifications.** *Please provide details of experience relevant to this role* |
| *Please tick any of these skill areas if they relate to you:*🞏 Experience in event management🞏 Experience in teaching or tutoring 🞏 Experience in admin work🞏 Experience in fundraising 🞏 Experience working with young people and/or working with children🞏 Experience working with people from refugee or migrant backgrounds |
| ***Please elaborate on these experiences in the space below:*** |
| **Languages spoken** |  |
| **Other voluntary work** |  |
| **Hobbies / Interests** |  |
| **Where did you hear about this program?** |

|  |
| --- |
| **Equal Opportunity Information:**  |
| **Age**  | 🞏 <18 🞏 18-25 🞏 26-35 🞏 36-45 🞏 46-55 🞏 55+  |
| **Gender** | 🞏 Male 🞏 Female  |
| **Disabilities** |  |
| **Highest education qualification achieved?** |  |

|  |
| --- |
| **Privacy statement:** The personal information on this form is being collected for the purposes of recruiting and selecting volunteers wishing to work at **Neema Women Community**.  **The information may also be required for evaluation purposes.**  Any evaluation reports developed will not identify individual volunteers by name. This information may be shared with partner organisations and funding bodies. |
| By signing this form I attest that the information supplied is true and accurate. I understand that submitting this application form does not automatically register me as a volunteer but that there is a selection process including completion of a satisfactory recruitment process and participation in training. I confirm that I am willing to volunteer for **Neema Women** Community.By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.**Signature:****Name: Date:** |

***Neema Women Community is committed to the safety and wellbeing of all individual people accessing our service. We also support the rights and wellbeing of our staff and volunteers and encourage their active participation in building and maintaining a secure environment for all participants.***

**Office use only**

|  |  |
| --- | --- |
| **Processed by**  |  |
| **Job role** |  |
| **Date**  |  |
| **Signature** |  |